



**Position:** Disaster Specialist – Disaster Resilience & Recovery Lab  
**Organization:** SBP - New Orleans  
**Reports to:** Director of DRRL

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### ***About SBP***

SBP is an award-winning, nonprofit rebuilding organization whose mission is SBP's mission is to shrink time between disaster and recovery. Through Disaster Recovery Lab, SBP works to share lessons learned, prevent common barriers to recovery and help communities utilize SBP's standardized, repeatable and proven-effective model. Since its founding in 2006, in response to Hurricane Katrina, SBP has rebuilt homes for over 1,150 families with the help of over 125,000 volunteers in New Orleans; Joplin, MO; Staten Island, NY; Rockaway, NY; Monmouth County, NJ; San Marcos, TX; Columbia, SC; White Sulphur Springs, WV; and South Louisiana.

### **About Disaster Resilience & Recovery Lab (DRRL)**

The mission of the SBP Disaster Resilience & Recovery Lab (DRRL) is to help disaster-impacted communities recover in a prompt, efficient and predictable manner by reducing the time and expense of recovery. Through DRRL, SBP (SBP) works to share lessons learned, prevent common barriers to recovery and help communities utilize SBP's proven-effective model. The DRRL has two programs 1) a pre-disaster resilience training program for homeowners, small to mid-size businesses, and municipal officials in communities vulnerable to disaster and 2) a post-disaster recovery program in which SBP specialists use the SBP model to rebuild.

The Specialist's duties will initially be in the pre-disaster resilience training program, which is in its pilot phase. The program has been successful, with over 85% of attendees reporting that they plan to take steps recommended in the training and over 95% reporting that they learned helpful information and would recommend the training to others.

### ***Reports to:***

Director - Disaster Resilience & Recovery Lab

### ***Employment Type:***

Full time, salaried with an estimated 30-50% travel time.

### ***Position Responsibilities:***

#### ***Outreach & Relationship Building***

- Conduct research to identify communities impacted by disaster that could benefit from the SBP / DRRL model
- Inform and manage outreach strategy to disaster-impacted communities
- Develop and implement a strategic plan for SBP's outreach and involvement in each community
- Create strategic goals and timelines for DRRL activities in each community and ensure they are met
- Build partnerships in disaster-impacted communities by establishing relationships with funders, partner organizations, government agencies, and community leaders
- Represent DRRL / SBP and communicate an engaging vision that inspires current partners to deepen their involvement and activates new partnerships

### *Technical Assistance*

- Develop, refine and enhance new and existing training materials and resource documents built off of SBP's Disaster Recovery Playbook
- Collaborate with corporate partners and industry experts to create a cohesive post-disaster training curriculum
- Provide expertise and technical support to individuals and agencies in impacted communities and recommend strategies and options for successful recovery efforts
- Prepare and deliver compelling presentations to a wide range of audiences
- Remain abreast of new ideas, upcoming events and trainings, and relevant activities related to disaster response and management

### *Management & Organizational Responsibilities*

- Complete all activities with a sense of pride and ownership
- Demonstrate leadership and accountability in interactions with team members
- Participate in company-wide events, such as meetings and socials
- Display strong commitment to SBP's mission, values and ethos of innovation

### *Qualifications*

- 3 - 5 years experience in disaster management or a related field
- Deep familiarity with the role of government/nonprofits in disaster preparedness/recovery
- Strong written, verbal and public speaking skills
- Ability to cultivate strong working relationships with a diverse array of stakeholders
- Ability to work in a startup environment and run projects independently
- Ability to be solution oriented and resourceful in solving problems

### **Benefits**

Salary is commensurate with experience. Company provides paid time off and free health insurance

### **To apply**

Submit a tailored cover letter, resume, three professional references and salary history to [kcarson@sbpusa.org](mailto:kcarson@sbpusa.org). We will follow up with qualified candidates - please no calls or emails.

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*SBP is an equal opportunity employer and adheres to all applicable city, state and federal laws regarding equal employment opportunity and hiring practices.*

*All qualified applicants will receive consideration for employment without regard to age, race, color, religion, gender, creed, national origin, physical or mental disability, marital status, veteran status, disabled veteran status, or status as a member of any other protected group or activity.*

*It is the policy of SBP not to discriminate against any individual, person, or group on the basis of disability and the intent of SBP to address any complaints that may arise pursuant to Section 504.*