



Position: Residential Construction Manager
Location: Mayfield, Kentucky
Reports to: Manager of NGO Partnerships

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About SBP

SBP, a social impact organization focused on disaster resilience and recovery, **solves the challenges facing at-risk communities** and scales impact with a proven model that brings the rigor of business and innovation to reduce risk, create resilient communities and streamline recovery. By taking this holistic approach, SBP shrinks the time between disaster and recovery.

SBP does this in three connected ways—prepare, shape and build:

1. SBP **prepares** individuals, communities and organizations to mitigate risk and speed recovery.
2. SBP **shapes** federal policy and system change and state and local disaster recovery programs to be more efficient and effective.
3. SBP **builds** resilient communities efficiently and effectively and shares our proven model and approach with others.

Position Summary

The Residential Construction Manager will lead on the ground construction efforts in areas of Western Kentucky that were impacted by the tornados in December 2021. This leader will oversee a minimum of 50 Fortified roof installations, assist in identifying local contractors to develop estimates and complete projects for our FEMA Appeals work, and provide technical support and training to local partner nonprofits and community organizations. With a dual focus on completing construction projects and building the capacity of local organizations, the Residential Construction Manager will ensure that at least 200 under-resourced families' homes are rebuilt and many more are able to access additional funding from the FEMA.

The Residential Construction Manager will be responsible for achieving the construction targets on time, on budget and safely and for fostering excellence by focusing on high quality service delivery, accurate administration, and effective planning. The Residential Construction Manager will oversee SBP's rebuild efforts across Western Kentucky and supervise at least one other team member. This position will be based in or around the Dawson Springs or Mayfield areas.

Construction Administration

- Develop and manage a pipeline of projects - create estimates, scopes of work and schedules and complete projects on time, on budget and safely.
- Ensure projects adhere to building standards, grant regulations and meet SBP's quality standards.
- Manage inspections, permits, utility activation, and other administrative items.
- Utilize Toyota Production System tools and methodology and embraces continuous improvement.
- Develop and maintain daily/weekly reports on the status of all pending and active projects.
- Create a standard process for ensuring quality control is consistent across all job sites.

Material & Labor Procurement

- Oversee contract negotiation and execution with subs and vendors to guarantee timely, accurate and cost effective project completion.
- Develop robust and mutually beneficial relationships with vendors, subcontractors, inspectors, local planning offices and funders.

Capacity Building and Training

- Develop and host training for partners and grantees in the area on construction, resilient building techniques,

administration and other topics as requested.

- Conduct regular inspections of building projects and offer technical guidance and support as needed.
- Remain abreast of relevant information impacting home building codes, standards and processes and ensure this is communicated to all partners and grantees.
- Represent SBP as needed and communicate an engaging vision that inspires current partners to deepen their involvement and activates new partnerships.
- Maintain positive working relationships with partners, grantees, city grant agencies, building inspectors and other key influences and stakeholders.

Performance Expectations:

The individual is expected to:

- Plan and meet goals and deadlines and work productively with limited supervision.
- Establish strong and effective relationships with the staff, partners, grantees, donors and the general community.
- Adhere to the highest ethical standards in management, governance, and fund development.
- Convey a professional and positive image and attitude regarding the organization and the not-for-profit sector.
- Demonstrate commitment to continued professional growth and development.

Qualifications:

- Graduate of a four-year degree program preferably in construction management, construction science, or architecture.
- 5+ years or more of experience delivering construction projects of increasing complexity. **Must have experience in residential construction, not just commercial.**
- Ability to manage multiple projects and people effectively and positively.
- Excellent interpersonal skills.
- Ability to train others in construction skills.
- Ability to read architectural drawings, estimate projects and develop scopes of work.
- Able to satisfactorily pass a Criminal History Check to include sex offender registry and FBI.
- Valid driver license and reliable transportation.

SBP is building a diverse and experienced staff. The organization encourages multiple perspectives and experiences, supports a multicultural environment, and strives to hire and retain a diverse workforce that reflects the populations we work with and the communities where we work. Our hiring and business practices appreciate the strengths offered through different backgrounds.

SBP is an equal opportunity, affirmative action employer and is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities. All qualified applicants will receive consideration for employment without regard to age, race, color, religion, gender, creed, national origin, physical or mental disability, marital status, veteran status, disabled veteran status, or status as a member of any other protected group or activity.

It is the policy of SBP not to discriminate against any individual, person, or group on the basis of disability and the intent of SBP to address any complaints that may arise pursuant to Section 504.